

**COMMUNITY PSYCHOLOGICAL CONSULTANTS**  
**11350 N. Meridian Street, Suite 300**  
**Carmel, Indiana 46032**  
**An Association of Independent Health Practitioners**  
**P. (317) 574-1785 Fax: (317) 574-1786**

**ADULT REGISTRATION FORM**

**Please print, and answer all questions. Thank you.**

Provider: Mary L. Sanders, Ph.D., HSPP \_\_\_\_ Daniel Stauber, M.A., LCSW \_\_\_\_

Date \_\_\_\_\_ New \_\_\_\_ Change \_\_\_\_

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Gender \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Please circle your preferred contact method.

Presenting Concerns \_\_\_\_\_

\_\_\_\_\_

Marital Status \_\_\_\_\_ Partner's Name (if appropriate) \_\_\_\_\_

General Medical Condition \_\_\_\_\_

Current Medications/Dosage \_\_\_\_\_

Physician (Name & Telephone #) \_\_\_\_\_

Previous Counseling \_\_\_\_\_

Employer \_\_\_\_\_ Occupation \_\_\_\_\_

Highest Grade Completed \_\_\_\_\_

Name of contact person in case of an emergency \_\_\_\_\_

Telephone Number \_\_\_\_\_ Relationship \_\_\_\_\_

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**Request for Confidential Handling of Health Information**

\_\_\_\_ Mary L. Sanders, Ph.D., HSPP

\_\_\_\_ Daniel Stauber, M.A., LCSW

I, \_\_\_\_\_,  
Client Name

give permission to the above provider to contact me or to otherwise transmit confidential health information in the following way(s). Please check all that apply and provide the relevant information:

\_\_\_\_ U.S. Mail \_\_\_\_\_

\_\_\_\_ Email \_\_\_\_\_

\_\_\_\_ Home Telephone \_\_\_\_\_

\_\_\_\_ Business Telephone \_\_\_\_\_

\_\_\_\_ Cellular Phone \_\_\_\_\_

\_\_\_\_ Fax \_\_\_\_\_

\_\_\_\_ Other \_\_\_\_\_

Please complete the following section only if you want communication regarding your health care information sent to an alternate address (other than your residence).

\_\_\_\_\_  
Street Address City State Zip code

Referring physician/other: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Address: \_\_\_\_\_

Do I have permission to contact your physician to coordinate care? Yes \_\_\_\_\_ No \_\_\_\_\_

\_\_\_\_\_  
Signature of Patient/Legal Guardian

\_\_\_\_\_  
Date

**PAYMENT FOR SERVICES RENDERED**

Dr. Sanders does not directly bill insurance for her services. She will, at your request, provide you with a superbill that you can submit to your insurance company for possible out-of-network insurance reimbursement.

Mr. Stauber is an in-network provider for some insurance companies. If you are hoping to use insurance, please complete the following:

Client Name/Birthdate: \_\_\_\_\_

Insured's Name/Birthdate: \_\_\_\_\_

Primary Insurance: \_\_\_\_\_ Insured's Employer: \_\_\_\_\_

Member ID: \_\_\_\_\_ Group ID: \_\_\_\_\_

Insurance Phone Number: \_\_\_\_\_ Effective Dare: \_\_\_\_\_

**ASSIGNMENT OF BENEFITS AND INDIANA MENTAL HEALTH PROFESSIONAL-PATIENT AGREEMENT**

I authorize the release of any information acquired in the course of examination or treatment necessary to process an insurance claim. I also assign payment of insurance benefits to the provider for services rendered.

\_\_\_\_\_  
Initial

I understand and agree that (regardless of my insurance status) I am ultimately responsible for the balance on my account for any professional services rendered. I also understand that if collection proceedings are necessary, I will pay all fees with collecting this bill.

\_\_\_\_\_  
Initial

I have received/read the mental health profession-patient services agreement and agree to its terms and also I have received the HIPAA information contained therein.

\_\_\_\_\_  
Initial

Payment is due at the time of service unless other arrangements are made. No-show or cancellations made within twenty-four hours of a scheduled appointment may result in an out-of-pocket charge.

\_\_\_\_\_  
Client's Name Date of Birth

\_\_\_\_\_  
Signature of Client/Parent/Guardian Date